



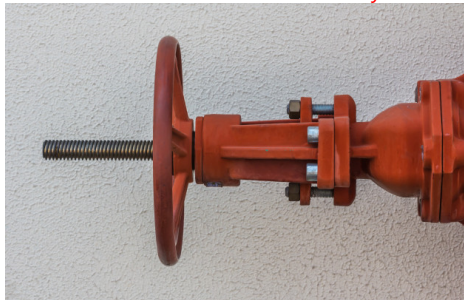
<b>Name: Commercial Building</b>	
<b>Address:</b> 1234 Example Blvd. , City , AB , A0A 0A0	
<b>Frequency: Annually</b>	Most recent intervention : <u>2019-04-07</u> (Inspection 123456)
<b>Expire on: January 02, 2019</b>	<b>A: Inspecteur</b> Technician NovoReports CFAA:55-55555 
<b>Manufacturer: E.S.T.</b>	
<b>Model: EST-3</b>	
See full intervention list on last page.	

**This is to certify that the information contained in this fire alarm system annual test and inspection report is correct and complete.**

## C1 Fire alarm system annual test and inspection report

(Ref:6.1.1)

- A. System provides single-stage operation. Yes (A)
- B. System provides two-stage operation. No (A)
- C. The entire fire alarm system has been inspected and tested in accordance with CAN/ULC-S536, Inspection and Testing of Fire Alarm Systems. Yes (A)
- D. The fire alarm system documentation is on site and includes a description of the system. Yes (A)
- E. The fire alarm system is fully functional. Yes (A)
- F. The fire alarm system has deficiencies noted on the pages attached.  Yes (B)  
Deficiency note 1. Fix the issue to get your certificate.
- G. Comments. Yes (B)  
Functional and well maintained system. Pay particular attention to the valve leaking slightly.



- H. A copy of this report will be given to the following, who is the owner or owner's representative for this building. Yes (B)  
Emailed to : [Responsible@example.com](mailto:Responsible@example.com)

## C2.1 Control unit or transponder test

(Ref:6.1.3, 6.2.2.1)

Control Unit or Transponder location: Electric room basement  
 Control Unit or Transponder identification: 01

- A. Power 'ON' visual indicator operates. Yes (A)
- B. Common visual trouble signal operates. Yes (A)
- C. Common audible trouble signal operates. Yes (A)
- D. Trouble signal silence switch operates. Yes (A)
- E. Main power supply failure trouble signal operates. Yes (A)
- F. Ground fault tested on positive and negative initiates trouble signal. Yes (A)
- G. Alert signal operates. N/A (A)
- H. Alarm signal operates. Yes (B)  
Rate : 3-3-3 By Panel
- I. Automatic transfer from alert signal to alarm signal operates. N/A (A)
- J. Manual transfer from alert signal to alarm signal operates. N/A (A)
- K. Automatic transfer from alert signal to alarm signal cancel (acknowledge) feature operates on a two-stage system. N/A (A)
- L. Alarm signal silence inhibit function operates. Yes (B)  
Time : 1 Minute

(Continued)

- M. Alarm signal manual silence operates. Yes (A)
- N. Alarm signal silence visual indication operates. Yes (A)
- O. Alarm signal, when silenced, automatically reinitiates upon subsequent alarm. Yes (A)
- P. Alarm signal silence automatic cut-out timer. N/A (A)
- Q. Audible and visual alert signals and alarm signals programmed and operate per design and specification; or documentation as detail in Appendix E, Description of Fire Alarm System for Inspection and Test Procedures. Yes (A)
- R. Input circuit, alarm and supervisory operation, including audible and visual indication operates. Yes (A)
- S. Input circuit supervision fault causes a trouble indication. Yes (A)
- T. Output circuit alarm indicators operate. Yes (A)
- U. Output circuit supervision fault causes a trouble indication. Yes (A)
- V. Visual indicator test (lamp test). Yes (A)
- W. Coded signal sequences operate not less than the required number of times and the correct alarm signal operates thereafter. N/A (A)
- X. Coded signal sequences are not interrupted by subsequent alarms. N/A (A)
- Y. Ancillary device by-pass will result in a trouble signal. Yes (A)
- Z. Input circuit to output circuit operation, including ancillary device circuits, for correct program operation, as per design and specification, or documentation as detailed in Appendix E, Description of Fire Alarm System for Inspection and Test Procedures. Yes (A)
- AA. Fire alarm system reset operates. Yes (A)
- BB. Main power supply to emergency power supply transfer operates. Yes (A)
- CC. Smoke detector alarm verification (status change confirmation) verified. [Refer Subsection 6.7.4.3, Smoke Detector Alarm Verification (Status Change Confirmation)]. N/A (A)

## C2.2 Voice communication test NOT APPLICABLE

(Ref.6.1.3, 6.2.3.1)

## C2.3 Control unit or transponder inspection

(Ref.6.1.3, 6.2.4.1)

- Control Unit or Transponder location: Electric room basement
- Control Unit or Transponder identification: 01
- A. Input circuit designations correctly identified in relation to connected field devices.  No (B)
  - See note 1.
  - B. Output circuit designations correctly identified in relation to connected field devices. Yes (A)
  - C. Correct designations for common control functions and indicators. Yes (A)
  - D. Plug-in components and modules securely in place. Yes (A)
  - E. Plug-in cables securely in place. Yes (A)
  - F. Record the date, revision and version of firmware and software program. Yes (B)
- Date : 18 March 2017  
 Rev : 01.10.001  
 Version : 03
- G. Clean and free of dust and dirt. Yes (A)
  - H. Fuses in accordance with manufacturer's specification. Yes (A)
  - I. Control unit of transponder lock functional. Yes (A)
  - J. Termination points from wiring to field devices secure. Yes (A)

## C2.4 Power supply inspection

(Ref.6.1.3, 6.3.1)

- Control Unit or Transponder location: Electric room basement
- Control Unit or Transponder identification: 01
- A. Fused in accordance with the manufacturer's marked rating of the system. Yes (A)
  - B. Adequate to meet the requirements of the system. Yes (A)
  - C. Where power isolation modules are installed in a power distribution riser serving field devices. wiring shall be shorted on the isolated side, annunciation of the fault confirmed, and then a device on the source side shall be operated, and activation confirmed at the control unit or transponder. Yes (A)

## C2.5 Emergency power supply test and inspection

(Ref.6.1.3, 6.3.2, 6.3.3)

(Continued)

Control Unit or Transponder location:	Electric room basement	
Control Unit or Transponder identification:		01
Battery type:	2 X 12V 10ah	
A. Correct battery type as recommended by manufacturer.		Yes (A)
B. Correct battery rating as determined by battery calculations based on full system load.		Yes (A)
C. Battery voltage with main power supply 'ON'.	26.2 Vdc	Yes (A)
D. Battery voltage and current with main power supply 'OFF' and fire alarm system in supervisory condition.	25.3 Vdc 0.430 A	Yes (A)
E. Battery voltage and current with main power supply 'OFF' and fire alarm system in full load alarm condition.	25.11 Vdc 0.458 A	Yes (A)
F. Charging current on a fully charged battery.	0.96 A	Yes (A)
G. Free of physical damage.		Yes (A)
H. Terminals cleaned and lubricated.		Yes (A)
I. Terminals clamped tightly.		Yes (A)
J. Correct eletrolyte level.		N/A (A)
K. Specific gravity of electrolyte is within manufacturer's specifications.		N/A (A)
L. Free of electrolyte leakage.		N/A (A)
M. Adequate ventilation.		Yes (A)
N. Bettery manufacturer's date code or in-service date.	Date : march 2017	Yes (B)
O. Disconnection causes trouble signal.		Yes (A)
P. Indicate type of battery tests performed:		
(i)Required supervisory load for 24 h followed by the required full load operation.		No (A)
(ii)A silent test by using the load resistor method may be used for the full duration test. (Refer to Appendix F1, Silent Test)		No (A)
(iii)Silent accelerated test. (Refer to Appendix F2, Silent Accelerated Test)		No (A)
(iv)A battery capacity meter test. (Refer to Appendix F3, Battery Capacity Meter Test)		Yes (A)
(v)In lieu of the above battery tests, replace the battery with a new set having a current date code, amp-hour capacity, and of a type as recommended by the manufacturer of the fire alarm system.		No (A)
Q. Record calculated battery capacity. (Refer to Appendix F4.1-C)	9.25 Ah	Yes (A)
R. Record battery terminal voltage after completion of tests.	25.16 Vdc	Yes (A)
S. Battery voltage not less than 85% of its rating after the tests.		Yes (A)
T. Generator provides power to the AC circuit serving the fire alarm system.		Yes (A)
U. Trouble condition at the emergency generator shall result in an audible common trouble signal and a visual indication at the required annunciator.		Yes (A)

## C2.6 Annunciator, remote trouble signal unit, display and control centre test and inspection

(Ref:6.1.4, 6.4.1)

Annunciator or Remote trouble signal unit location:	Main entrance	
Annunciator or Remote trouble signal unit identification:		01
A. Power 'ON' indicator operates.		Yes (A)
B. Individual alarm, and supervisory input zones are clearly indicated and separately designated.		Yes (A)
C. Individual alarm and supervisory zone designation labels are properly identified.		Yes (A)
D. Where active and supporting field devices are utilized, device labels shall be confirmed to correspond with actual field location.		Yes (A)
E. Common trouble signal operates.		Yes (A)
F. Visual indicator test (lamp test) operates.		Yes (A)
G. Input wiring from control unit or transponder is supervised.		Yes (A)
H. Alarm signal silence visual indicator operates.		Yes (A)
I. Switches for ancillary functions operate as per design and specification, or in accordance with documentation as detailed in Appendix E, Description of Fire Alarm System for Inspection and Test Procedures.		Yes (A)
J. Other ancillary function visual indicators operate.		Yes (A)
K. Manual activation of alarm signal and indication operates.		Yes (A)
L. Displays are visible in installed location.		Yes (A)
M. Operates on emergency power.		Yes (A)
N. Multi-line sequential display operates as per Clause 6.4.1(N), where utilized.		Yes (A)

## C2.7 Annunciator or sequential display

(Ref:6.1.4, 6.4.2)

Annunciator or Sequential display location: Main entrance  
 Annunciator or Sequential display identification: 01

- A. Power 'ON' indicator operates. Yes (A)
- B. Individual alarm and supervisory zone indication operates. Yes (A)  
 Exception : Operation of each individual alarm and supervisory zone indication gives the identical indication, or lights the identical indicators at the other annunciator(s) and sequential display(s). Specify Method of confirmation. N/A (A)  
 Minimum of one alarm zone and one supervisory zone tested per annunciator or sequential display to confirm operation. Yes (A)
- C. Individual alarm and supervisory zone designation labels are properly identified. Yes (A)
- D. Where active and supporting field devices are utilized, device labels shall be confirmed to correspond with actual field location. Yes (A)
- E. Common trouble signal operates Yes (A)
- F. Visual indicator test (lamp test) operates. Yes (A)
- G. Input wiring from control unit or transponder is supervised. Yes (A)
- H. Alarm signal silence visual indicator operates. Yes (A)
- I. Switches for ancillary functions operate as per design and specification, or in accordance with documentation as detailed in Appendix E, Description of Fire Alarm System for Inspection and Test Procedures. Yes (A)
- J. Ancillary function visual indicators operate. Yes (A)
- K. Manual activation of alarm signal and indication operates. Yes (A)
- L. Displays are visible in installed location. Yes (A)

## C2.8 Remote trouble signal unit test and inspection

(Ref:6.1.4, 6.4.3)

NOT APPLICABLE

## C2.9 Printer test

(Ref:6.1.4, 6.5.1)

NOT APPLICABLE

## C2.10 Operation test for data communication link

(Ref:6.1.5, 6.6-Note)

Control Unit or Transponder location: Electric room basement  
 Control Unit or Transponder identification: 01  
 Data Communication Link identification: 01

- A. Confirm that a trouble signal is received at the control unit or transponder under an open loop fault. Yes (A)
- B. Where fault isolation modules are installed in data communication links serving field devices, wiring shall be shorted on the isolated side, annunciation of the fault confirmed, and then a field device on the source side shall be operated, and activation confirmed at the control unit or transponder. Yes (A)
- C. Where fault isolation in data communication links is provided between control units or transponders and between transponders, introduce a short circuit fault and confirm annunciation of the fault and operation outside the shorted section between each pair of:
  - (i)Control unit to control unit Yes (A)
  - (ii)Control unit to transponder Yes (A)
  - (iii)Transpounder to transponder Yes (A)

## C2.11 Interconnection to the fire signal receiving centre

(Ref:6.2.2.1)

- A. The fire signal receiving centre transmitter is integral to the fire alarm control unit. N/A (A)
- B. An interconnection between the fire alarm control unit and a separate fire signal receiving centre transmitter is provided. Yes (A)
- C. Tested and confirmed operation of alarm relay. Yes (A)
- D. Tested and confirmed operation of trouble relay. Yes (A)
- E. Tested and confirmed operation of supervisory relay. Yes (A)
- F. Confirm receipt of the alarm transmission to the fire signal receiving centre is received. Yes (A)
- G. Confirm receipt of the supervisory transmission to the fire signal receiving centre is received. Yes (A)
- H. Confirm receipt of the trouble transmission to the fire signal receiving centre is received. Yes (A)
- I. Operation of the fire signal receiving centre disconnect means results in a specific trouble indication at the control unit or transponder and transmits a trouble signal to the fire signal receiving centre. Yes (A)



# Fire alarm system inspection form.



(Continued)

J. If connected, record the name and telephone number of the fire signal receiving centre.

Name: Central (#####)  
Telephone: 555-5555

Yes (B)

## C2.12 Ancillary device circuit tests

(Ref.6.2.2.1(Z))

Record specific type of ancillary circuit :

Operation of ancillary circuit confirmed :

Operation of ancillary circuit confirmed :

Ventilation stop Yes (B)

Door unlocking Yes (B)

## E3.2 DEVICE SHEET (Ref:article 5.7.1.3, E3.1)

### Commercial Building

1234 Example Blvd., City, AB, A0A 0A0

**12345-0123**

Installed Correctly  
 Service Required  
 Activation Confirmed  
 Indication Confirmed  
 Ground

Notes and Observations

Location	Type	Model	Address	Measure						
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### PANEL

BASEMENT ELECTRICAL ROOM	FAP	EST-3	01		A		A	A		
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### ANNUNCIATOR

MAIN ENTRANCE	ANN	ANN EST-3	02		A		A	A		
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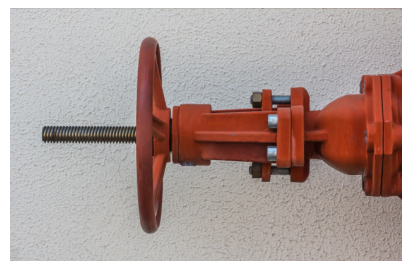
### DETECTION

Location	Type	Model	Address	Measure						
BASEMENT										
IN FAP		3-SSDC1	01 03 XXXX							
BSM EAST STAIR	M	SIGC-270F	01 03 0144		A		A	A		
BSM ELECTRICAL ROOM	S	SIGA-PS	01 03 0027	78% 1.2%obt	A		A	A		2A
GROUND FLOOR										
GNDFL ESCALIER EST	M	SIGC-270F	01 03 0126		A		A	A		
GNDFL ENTREE PRINCIPALE	M	SIGC-270F	01 03 0127		A		A	A		
GNDFL BUREAU ARRIERE	M	SIGC-270F	01 03 0131			A				1A
1st FLOOR										
SMOKE STAIR WELL	S	SIGA-PS	01 03 0050	45% 1.4%obt	A		A	A		
1st FLOOR STAIR WEST	M	SIGC-270F	01 03 0128		A		A	A		
MECANICAL ROOM	DS	SIGA-SD	01 03 0029	20% 0.7inH2O	A		A	A		

A 12 foot ladder is required to reach this detector.

### SPRINKLER

SPRINKLER ROOM	SFD	SIGA-CT1	01 03 0155		A		A	A		
VALVE WATER ENTRANCE 1	SS	VICTAULIC 705 8"	01 03 0155		A		A	A		3A



We must investigate further, see photo if replacement needed.

ON VALVE	EOL	RFL 47kO	01 03 0155		A		A	A		
SPRINKLER ROOM	SFD	SIGA-CT1	01 03 0135		A		A	A		
VALVE WATER ENTRANCE 2	SS	VICTAULIC 705 8"	01 03 0135		A		A	A		

## E3.2 DEVICE SHEET (CONTINUED) (Refarticle 5.7.1.3, E3.1)

### Commercial Building

1234 Example Blvd., City, AB, A0A 0A0

**12345-0123**

Installed Correctly  
 Service Required  
 Activation Confirmed  
 Indication Confirmed  
 Ground

Notes and Observations

Location	Type	Model	Address	Measure	Installed Correctly	Service Required	Activation Confirmed	Indication Confirmed	Ground	Notes and Observations
ON VALVE	EOL	RFL 47kO	01 03 0135		A		A	A		
SPRINKLER ROOM	SFD	SIGA-CT2	01 03 0136 / 0137		A		A	A		
FLOW SWITCH SPRINKLER SYSTEM 1	FS	WFD 25AV	01 03 0136	36sec.	A		A	A		
IN FLOW SWITCH	EOL	RFL 47kO	01 03 0136		A		A	A		
VALVE WATER SYSTEM 1	SS	VICTAULIC 705 2"	01 03 0137		A		A	A		
ON VALVE	EOL	RFL 47kO	01 03 0137		A		A	A		
SPRINKLER ROOM	SFD	SIGA-CT2	01 03 0138 / 0139		A		A	A		
FLOW SWITCH SPRINKLER SYSTEM 2	FS	WFD 60AV	01 03 0138	43sec.	A		A	A		
IN FLOW SWITCH	EOL	RFL 47kO	01 03 0138		A		A	A		
VALVE WATER SYSTEM 2	SS	VICTAULIC 705 6"	01 03 0139		A		A	A		
ON VALVE	EOL	RFL 47kO	01 03 0139		A		A	A		
SPRINKLER ROOM	SFD	SIGA-CT2	01 03 0140 / 0141		A		A	A		
FLOW SWITCH SPRINKLER SYSTEM 3	FS	WFD 80A	01 03 0140	33sec.	A		A	A		
IN FLOW SWITCH	EOL	RFL 47kO	01 03 0140		A		A	A		
VALVE WATER SYSTEM 3	SS	VICTAULIC 705 8"	01 03 0141		A		A	A		
ON VALVE	EOL	RFL 47kO	01 03 0141		A		A	A		

### SIGNALISATION

GROUND FLOOR										
HORN CIRCUIT		NAC 01	01 02 0001							
RECEPTION	H	G1-HD	01 02 0001		A		A	A		
FRONT DESK	H	G1-HD	01 02 0001		A		A	A		
NEAR BACK EXIT S.-E.	HV	G1-HDVM	01 02 0001		A		A	A		
REAR DESK	H	G1-HD	01 02 0001		A		A	A		
1st FLOOR										
EAST CORRIDOR	H	G1-HD	01 02 0001		A		A	A		
OPEN AIR ROOM	H	G1-HD	01 02 0001		A		A	A		
NEAR HORN OPEN AIR	EOL	RFL 15kO	01 02 0001	23.65Vdc	A		A	A	A	
HORN CIRCUIT (NOT USED)		NAC 02	01 02 0002							
ON TERMINAL	EOL	RFL 15kO	01 02 0002		A		A	A	A	

### ISOLATORS

NEAR FAP ISOLATOR MODULE - UP (1st Floor Isolator)	EM	SIGA-IM	01 03 0004		A		A	A		
NEAR FAP ISOLATOR MODULE - DOWN (Basement Isolator)	EM	SIGA-IM	01 03 0005		A		A	A		



## E3.2 DEVICE SHEET (CONTINUED) (Ref:article 5.7.1.3, E3.1)

### Commercial Building

1234 Example Blvd., City, AB, A0A 0A0

**12345-0123**

Installed Correctly  
 Service Required  
 Activation Confirmed  
 Indication Confirmed  
 Ground

Notes and Observations

Location	Type	Model	Address	Measure						
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### AUXILIARY RELAYS

BASEMENT ELECTRIC ROOM (Disables the doors of the 1st FLOOR - N.O. contact)	AD	SIGA-CR	01 03 0139		A		A	A		
1st FLOOR MECHANICAL ROOM NEAR AC-32 (Stops the AC-32 ventilation system - N.C. contact)	AD	SIGA-CR	01 03 0133		A		A	A		

### AUXILIARY CONTACTS

ALARM TO CENTRAL	AD	3-CPU	01 01 XXXX		A		A	A		
SUPERVISION TO CENTRAL	AD	3-CPU	01 01 XXXX		A		A	A		
TROUBLE TO CENTRAL	AD	3-CPU	01 01 XXXX		A		A	A		

### PANEL BREAKER

BASEMENT ELECTRIC ROOM		BREAKER 15A	PAN: URG #21							
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The following notes apply to Appendix C3.2, Individual Device Record:

Smoke detector sensitivity confirmation or measurement should be recorded in the column: Measure.

Smoke detector cleaning or replacement date should be recorded in the comment.

Status change, including time delay, should be recorded in the column: Measure.

Duct smoke detector pressure differential should be confirmed and recorded in the column: Measure.

Time delay setting of water flow switch should be recorded in the column: Measure.

Sprinkler supervisory switches cause supervisory condition to be annunciated but not an alarm condition.

Upper and lower pressure setting of supervisory devices should be recorded in the column: Measure.

Low temperature setting should be recorded in the column: Measure.

Identify the specific ancillary devices.

Identify date field device changed in the comment.

Identify correct field device operation. (e.g., alarm, trouble, supervisory, annunciation indication)

Identify zone, circuit number, or address.

Identify conventional field device locations.

Identify active field device and supporting field device, data communication link (DCL), address and location.

Test and confirm conventional field device supervision of wiring.

Confirm field device free of damage.

Confirm field device free of foreign substance.

Confirm field device mechanically supported independently of the wiring.

Confirm field device protective dust shields or covers removed.

"Correctly installed" refers to the version of CAN/ULC-S524, Standard for Installation of Fire Alarm Systems, applicable at the time of installation of the device being tested.

CAUTION: The tests reported on this form do not include the actual operational test of ancillary devices.





# Fire alarm system inspection form.



## MEASUREMENT OF THE SOUND LEVEL OF SIGNALING DEVICES (Ref:ULC 5537-13)

### Commercial Building

1234 Example Blvd., City, AB, A0A 0A0

**12345-0123**

Sound Level Ok

Address	Location	Type	Ambient(db)	Alarm(db)	Notes and Observations	
Zone 1	Common air	CA	43	74	A	
Zone 1	Back Office	CA	51	83	A	
Zone 1	Basement	CA	44	72	A	
Zone 1	Mecanical Room	CA	67	75		4A

#### LEGEND:

AC/CA - Measure taken in common area.

CC/BR - Measure taken in a bedroom.

## E3.1 FIELD DEVICE TESTING - NOTES

5.7.4.1.3, 5.7.4.1.4, 5.7.4.1.5, 5.7.4.3.1, 5.7.4.5.1, 5.7.8.1.1, 5.7.8.2.2, 5.7.8.2.4

✔ Note(s) corrected 
 ✘ Deficiency(ies) not corrected 
 ⚠ Observation(s) not corrected

Note	Description	Code	Comment	Page
1	The location message of this device is wrong in the fire system program. It must be modified by the message written on this report.	CNB-2010	Deficiency to be corrected.	✘6
2	The dirt level of this detector is over 70%. It must be cleaned or replaced.	Manufacturer	Risk of trouble or false alarm if nothing is done.	⚠6
3	We noticed that this sprinkler valve leaks slightly. This problem should be checked or the valve replaced.		We must investigate more.	⚠6
4	The decibel level is not enough to cover the ambient sound by more than 10 decibels. We recommend adding another sound signaling device or replacing the existing one with a sound and visual device.		You can contact us if you have any questions.	⚠9

## E3.1 FIELD DEVICE TESTING - LEGEND

5.7.4.1.3, 5.7.4.1.4, 5.7.4.1.5, 5.7.4.3.1, 5.7.4.5.1, 5.7.8.1.1, 5.7.8.2.2, 5.7.8.2.4

FAP : Fire alarm panel	EST-3 Total = 1
ANN : Fire alarm annunciator	ANN EST-3 Total = 1
M : Pull Station	SIGC-270F Total = 5
S : Smoke Detector	SIGA-PS (0.9-2.4%) Total = 2
DS : Duct smoke detector	SIGA-SD Total = 1
SFD : Supervisory module	Total = 5
2 x SIGA-CT1	3 x SIGA-CT2
SS : Sprinkler supervisory switch	Total = 5
3 x VICTAULIC 705 8"	1 x VICTAULIC 705 2"
1 x VICTAULIC 705 6"	
EOL : End of line resistor	Total = 10
8 x RFL 47kQ	2 x RFL 15kQ
FS : Sprinkler flow switch	Total = 3
1 x WFD 25AV	1 x WFD 60AV
1 x WFD 80A	
H : Horn	G1-HD Total = 5
HV : Horn and visual	G1-HDVM Total = 1
EM : Isolation module	SIGA-IM Total = 2
AD : Auxilary device	Total = 5
2 x SIGA-CR	3 x 3-CPU

## LIST OF INTERVENTIONS ON SITE

Intervention date : 2019-04-07 (Inspection 123456)

**A: Inspecteur**  
 Technician NovoReports CFAA:55-55555

*Signature*